



# Aylesford Parish Council

23 Forstal Road, Aylesford, Kent, ME20 7AU  
Tel: 01622 717084 Email: [clerk@aylesford-pc.gov.uk](mailto:clerk@aylesford-pc.gov.uk)  
Website: [aylesford-pc.gov.uk](http://aylesford-pc.gov.uk)

## To All Members of the Finance Advisory Sub Committee

You are summoned to attend a meeting of the Finance Advisory Sub Committee to be held in the Aylesford Parish Council Office, Aylesford on **Tuesday 4 March 2025**, commencing at 7:15pm or at the conclusion of the Environmental Services Committee whichever is the later.

All Meetings are open to members of the public to observe.

## AGENDA

1. Apologies
2. Declarations of Interests
3. Minutes of the last meeting held on 4 February 2025
4. Any Matters Arising from the last Minutes
5. S:137 Donation Requests

None received

### 6. Grant Requests

None received

### 7. To appoint the Internal Auditor for 2025/26

Clerk to report on fees for Internal Audit Services 2025/26

**For Decision**

### 8. Statement of Internal Control

To review and agree the Statement of Internal Control.

### 9. Any Other Correspondence

**Melanie Randall**

*MRandall*

**Clerk & Responsible Financial Officer**

**Date: 27 February 2025**